LCFF/Title I/CSI Funds   2023 -2024

09800-30100-30103-30106-31820 Budget/Expense Transfer and SPSA Modification

Transfer Form directions

San Diego Unified SCHOOL DISTRICT

School / Department ID:	0173
School Name:	Linda Vista Elementary
SPSA Staff:	Ryan Brock:619-725-7344
Analyst:	(Analyst: To Be Determined)
UPP	92.4%

Please complete ALL YELLOW highlighted areas.

START HERE - choose resource / type

Funding for Transfer:	Title 1 (3010x)
Type of Transfer:	BUDGET TRANSFER

Budget money will be moved within a resource
from one account to another

☑ Increase budget to an activity previously identified in SPSA:

☑ New strategy/activity (opening new account)

Posted Expenses will transfer from one resource to another
☐ Expense Transfer is due to clerical error
Sites **MUST** include appropriate backup:
☐ Budget transaction/payroll query and/or
☐ Time and Labor report

SPSA Goal(s) addressed in this transfer (CSI 31820 ONLY)
☐ ELA   ☐ Graduation Rate
☐ Math   ☐ Suspension Rate
☐ College/Career Readiness   ☐ Chronic Absenteeism

Board of Education Categories for LCFF Intervention
☐ Classroom Support
☐ Intervention Support
☐ Professional Development

Site Assurances:

☑ Student achievement data and site plan strategies were reviewed and analyzed. Based on our findings, the SSC and / or principal approves modifying our School Plan for Student Achievement (SPSA) and categorical budget.

☑ List date(s) of SSC meeting(s):   08/17/2023

☑ A copy of the SSC meeting minutes showing plan and budget discussion item is attached, and discussion/approval item is highlighted (includes resource, account, and amounts).

☑ The expense(s) is/are supplemental to district-provided services.

☑ Once transfer is completed a copy with Journal # will be attached to the SPSA and kept in the SSC Notebook for five years

☑ **Finance dept may amend amounts to reflect current available balances and budgets and adjust amounts to account for benefits**

NOTE: Any transfer from an account with benefits to an account with no benefits will be adjusted to include the available benefits.

Any transfer from an account with no benefits will have the appropriate amount transferred into the benefits from the indicated balance.

Motion to approve by:	Nauton	Second by:	Musicha	Vote-Yay: 9	Nay: 0	Abs: 0

Required Signatures:

The undersigned declare under penalty of perjury that the foregoing is true and correct and that these assurances were signed in San Diego, California, on the date(s) indicated.

Miriam Atlas
Principal (Print Name)   SSC Chairperson

Principal Signature   Date   SSC Chairperson Signature   Date

Phone number of person preparing this transfer: 8589227604

Name of person preparing form:	Miriam Atlas	e-mail matlas@sandi.net

Optional: AFTER completing please click the blue box to submit for SPSA Resource Teacher review BEFORE taking to SSC or printing and signing.

Reviewed by SPSA staff _____   Approved _____   Denied _____
Comments:

v: 8-10-23 09:00

TRANSFER 1

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts	In-school resource teacher will be providing supplemental services to students in classrooms.

Which SPSA goal is this addressing? (check all that apply	Goal 1: Safe, Collaborative, Inclusive Culture ☑	Black Youth Goals ☐	Goal 2 ELA ☑	Goal 3 Math ☑	Goal 4 MLL ☐	Goal 5 Graduation Promotion ☐	Optional Goal - Describe Above ☐	Goal 6 Family Engagement ☐

Unduplicated Student Group Support	Low Income ☐	Foster Youth ☐	English Learner ☐	All Unduplicated Students ☐

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM	30100	00	1210	3110	0000	01000	0000	$ 40,000.00	Counselor	Plus Benefits
TO	30100	00	1109	1000	1110	01000	0000		Pull/Out Push In	

valid-Resources Match for Budget Transfer   **#VALUE!**

TRANSFER 2

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts	Substitutes to allow teachers release time for data review and planning for SSC presentation.

Which SPSA goal is this addressing? (check all that apply	Goal 1: Safe, Collaborative, Inclusive Culture ☐	Black Youth Goals ☐	Goal 2 ELA ☑	Goal 3 Math ☑	Goal 4 MLL ☐	Goal 5 Graduation Promotion ☐	Optional Goal - Describe Above ☐	Goal 6 Family Engagement ☐

Unduplicated Student Group Support	Low Income ☐	Foster Youth ☐	English Learner ☐	All Unduplicated Students ☐

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM	30100	00	1210	3110	0000	01000	0000	$ 15,826.00	Counselor	plus benefits
TO	30100	00	1192	1000	1110	01000	0000		Prof&Curriclm Dev Vist Tchr	

valid-Resources Match for Budget Transfer   **#VALUE!**

TRANSFER 3

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts	REPLACE THIS TEXT WITH YOUR DESCRIPTION TO ACTIVATE BUDGET LINES

Unduplicated Student Group Support	Low Income ☐	Foster Youth ☐	English Learner ☐	All Unduplicated Students ☐

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM										
TO										

valid-Resources Match for Budget Transfer   **Budget Transfer- no pennies - Adjusted Amount: $0**

TRANSFER 4

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts	REPLACE THIS TEXT WITH YOUR DESCRIPTION TO ACTIVATE BUDGET LINES

Unduplicated Student Group Support	Low Income ☐	Foster Youth ☐	English Learner ☐	All Unduplicated Students ☐

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM										
TO										

valid-Resources Match for Budget Transfer   **Budget Transfer- no pennies - Adjusted Amount: $0**

TRANSFER 5

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts	REPLACE THIS TEXT WITH YOUR DESCRIPTION TO ACTIVATE BUDGET LINES

Unduplicated Student Group Support	Low Income ☐	Foster Youth ☐	English Learner ☐	All Unduplicated Students ☐

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM										
TO										

valid-Resources Match for Budget Transfer   **Budget Transfer- no pennies - Adjusted Amount: $0**

TRANSFER 6

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts

REPLACE THIS TEXT WITH YOUR DESCRIPTION TO ACTIVATE BUDGET LINES

Unduplicated Student Group Support	☐ Low Income	☐ Foster Youth	☐ English Learner	☐ All Unduplicated Students

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM										
TO										

valid-Resources Match for Budget Transfer   **Budget Transfer- no pennies - Adjusted Amount: $0**

TRANSFER 7

Describe how the purchase will support student academic achievement or parent engagement. Provide EXAMPLES of materials, contracts, software equipment, etc. (What is being paid for and how will it support SPSA goals) Examples and Accounts

REPLACE THIS TEXT WITH YOUR DESCRIPTION TO ACTIVATE BUDGET LINES

Unduplicated Student Group Support	☐ Low Income	☐ Foster Youth	☐ English Learner	☐ All Unduplicated Students

0173	Resource	Budget Ref	Account	Program	Class	Fund	Extended	Amount	Description	Benefits Adjustment (Finance use only)
FROM										
TO										

valid-Resources Match for Budget Transfer   **Budget Transfer- no pennies - Adjusted Amount: $0**

Print/Sign/Scan and Email a copy of this transfer document including SSC minutes to your SPSA Department staff using the SPSA network email address.

Keep the original signed transfer form in your SSC binder.

SAN DIEGO UNIFIED SCHOOL DISTRICT

Linda Vista Elementary School
SSC Meeting
Date: Aug 17, 2023

_____

_____

AGENDA - Zoom Link: https://sandiegounified.zoom.us/j/83967375886

Legal Requirements (Check topics to be covered at this meeting):				
SSC Business -		**SPSA -**		
	Title I Parent & Family Engagement Policy, School-Parent Compact			SPSA Goal Review
x	SSC Bylaws			SPSA Target Progress
	DAC, ELAC Merger		x	Modifications for SPSA Goals, Strategies, Funding
x	Uniform Complaint Procedures			Assessment and Evaluation Survey for SPSA
	Attendance		**Budget -**	
	Parent Education Opportunities		x	Funding Updates (District Information)
			x	Modifications to Categorical Funding based on data and committee recommendations
Data Review -				
	Site Developed Data		**DAC & ELAC -**	
	District Data			EL Program
	Quarterly Target Data Review		x	Reports
				Training

Item	Description/Actions	Action Requested of SSC Members
1. Call to Order	Noel Musicha - SSC Chairperson	Informational
2. Public Comment	Open	Informational

3. SSC Business
  a. Introduction of Members
  b. Approval of Minutes
  c. Review of the Uniform Complaint Procedure (UCP)
  d. SSC Bylaws
	a. Introductions
	b. Action Item: Approval of minutes for (May 10, 2023); (Noel Musicha), SSC Chairperson
	c. UCP Review (Ryan Brock) SPSA Resource Teacher
		a. Informational
		b. Voting
		c. Informational

SAN DIEGO UNIFIED SCHOOL DISTRICT

[Linda Vista Elementary School](#)
SSC Meeting
Date: Aug 17, 2023

	d. Review of the LVE SSC Bylaws (Ryan Brock) SPSA Resource Teacher	

4. Budget
   a. Review account Balances
   b. [Transfers](#)
	a. Informational: (Ryan Brock), SPSA Resource Teacher
	b. Informational: (Ryan Brock), SPSA Resource Teacher
		a. Informational
		b. Voting

5. DAC and ELAC
   a. DAC Report
 	
   b. ELAC Report
	a. Informational: (Noel Musicha), DAC Representative
	
	b. Informational: (Name), ELAC Representative
		a. Informational: Any update from DAC?
		
		b. Informational: Do we have an ELAC?

Next Scheduled SSC Meeting: _____ (Date) _____ (Time)   Room _____

Date Posted: Aug 14, 2023

SAN DIEGO UNIFIED SCHOOL DISTRICT

Linda Vista Elementary School
SSC Meeting
Date: Aug 17, 2023

MINUTES

	Quorum Met

MEMBERS PRESENT:

Miriam Atlas	Principal			Noel Musicha (Chair)	Parent (Fall 2020)
William Grover	Classroom Teacher (Fall 2021)			Jere Lester	Community Member (Fall 2020)
Kate Klein	Classroom Teacher (March 2023)			Sherry Yee	Parent (March 2023)
Julie Bingham	Classroom Teacher (Fall 2022)			Rosalyn Ofalla	Parent (March 2023)
Heather Nauton	Other School Personnel (Fall 2022)			Vacant	Community Member (Term Year)

Guest Name: Ryan Brock

Item	Description/Actions	Meeting Summary
1. Call to Order	Noel Musicha - SSC Chairperson	Informational
2. Public Comment	Open	Informational

3. SSC Business
   a. Introduction of Members
   b. Approval of Minutes
   c. Review of the Uniform Complaint Procedure (UCP)
	e. Introductions
	   f. Action Item: Approval of minutes for (May 10, 2023); (Noel Musicha), SSC Chairperson
	   g. UCP Review (Ryan Brock) SPSA Resource Teacher
		d. Informational: Members introduced
		   e. Voting: Minutes Approved
		      a. Motion: Grover
		      b. Second: Bingham
		      c. Voting 8 Yes 0 No
		   f. Informational: UCP Reviewed

SAN DIEGO UNIFIED SCHOOL DISTRICT

Linda Vista Elementary School
SSC Meeting
Date: Aug 17, 2023

4. Budget
 a. Review account Balances
 b. Transfers
	c. Informational: (Ryan Brock), SPSA Resource Teacher
	d. Informational: (Ryan Brock), SPSA Resource Teacher
	    i. Resource Teacher Job Duties
		c. Informational: Budget Reviewed
		d. Voting for Transfer Form Approval
		    i. Motion: Nauton
		    ii. Second: Musicha
		    iii. Vote: 9 Yes 0 No 0 Abstain
		    iv. Transfer Document Approved

5. DAC and ELAC a. DAC Report b. ELAC Report	c. Informational: (Noel Musicha), DAC Representative d. Informational: (Lauren Barrett), ELAC Representative	c. Informational: Any update from DAC? No d. Informational: Do we have an ELAC? Yes

Meeting Adjourned at (TIME): 3:37
Minutes recorded by: Ryan Brock

SAN DIEGO UNIFIED SCHOOL DISTRICT

Linda Vista Elementary School
SSC Meeting
Date: Aug 17, 2023

09800 LCFF Intervention Support	00	1109 Pull/Out Push In	1000	1110	01000	0000	33,773.00	26,642.85		7,130.15
09800 LCFF Intervention Support		1157 Classroom Teacher Hrly	1000	1110	01000	0000	4,039.00			4,039.00
09800 LCFF Intervention Support		1170 Prof&Curriclm DevHrlyClsrmTchr	2130	0000	01000	0000	1,615.00			1,615.00
09800 LCFF Intervention Support		1192 Prof&Curriclm Dev Vist Tchr	1000	1110	01000	0000	3,477.00			3,477.00
09800 LCFF Intervention Support		1957 Non Clsrm Tchr Hrly	2490	0000	01000	0000	1,800.00			1,800.00
09800 LCFF Intervention Support		1986 Retired NonClsrm Tchr Hrly	3160	4760	01000	0000	1,211.00			1,211.00
09800 LCFF Intervention Support		3000 Benefits	1000	1110	01000	0000	16,094.00	11,962.03		4,131.97
09800 LCFF Intervention Support			2130	0000	01000	0000	383.00			383.00
09800 LCFF Intervention Support			2490	0000	01000	0000	428.00			428.00
09800 LCFF Intervention Support			3160	4760	01000	0000	288.00			288.00
09800 LCFF Intervention Support		4301 Supplies	1000	1110	01000	0000	4,775.00			4,775.00
09800 LCFF Intervention Support		5733 Interprogram Svcs/Paper	1000	1110	01000	0000	1,000.00			1,000.00
09800 LCFF Intervention Support		5841 Software License	1000	1110	01000	0000	2,000.00			2,000.00
09800 LCFF Intervention Support Total							70,883.00	38,604.88		32,278.12

SAN DIEGO UNIFIED SCHOOL DISTRICT

[Linda Vista Elementary School](#)
SSC Meeting
Date: Aug 17, 2023

30100 Title I Basic Program	00	1157 Classroom Teacher Hrly	1000	1110	01000	0000	6,463.00			6,463.00
30100 Title I Basic Program		1170 Prof&Curriclm DevHrlyClsrmTchr	2130	0000	01000	0000	2,423.00			2,423.00
30100 Title I Basic Program		1192 Prof&Curriclm Dev Vist Tchr	1000	1110	01000	0000	8,079.00			8,079.00
30100 Title I Basic Program		1210 Counselor	3110	0000	01000	0000	55,826.00			55,826.00
30100 Title I Basic Program		1260 Counselor Hrly	3110	0000	01000	0000	5,092.00			5,092.00
30100 Title I Basic Program		3000 Benefits	1000	1110	01000	0000	3,457.00			3,457.00
30100 Title I Basic Program			2130	0000	01000	0000	576.00			576.00
30100 Title I Basic Program			3110	0000	01000	0000	26,933.00			26,933.00
30100 Title I Basic Program		4301 Supplies	1000	1110	01000	0000	38,754.00	919.51	23.84	37,810.65
30100 Title I Basic Program		5733 Interprogram Svcs/Paper	1000	1110	01000	0000	4,000.00			4,000.00
30100 Title I Basic Program		5735 Interprogram Svcs/Field Trip	1000	1110	01000	0000	4,800.00			4,800.00
30100 Title I Basic Program		5841 Software License	1000	1110	01000	0000	5,000.00			5,000.00
30100 Title I Basic Program Total							161,403.00	919.51	23.84	160,459.65
30103 Title I Parent Involvement	00	2451 Clerical OTBS Hrly	2495	0000	01000	0000	421.00			421.00
30103 Title I Parent Involvement		3000 Benefits	2495	0000	01000	0000	159.00			159.00
30103 Title I Parent Involvement		4301 Supplies	2495	0000	01000	0000	1,000.00			1,000.00
30103 Title I Parent Involvement		4304 Inservice supplies	2495	0000	01000	0000	1,000.00			1,000.00
30103 Title I Parent Involvement Total							2,580.00			2,580.00
30106 Title I Supplmnt Prog Imprvmnt	00	1109 Pull/Out Push In	1000	1110	01000	0000	31,133.00		26,642.85	4,490.15
30106 Title I Supplmnt Prog Imprvmnt		1157 Classroom Teacher Hrly	1000	1110	01000	0000	3,231.00			3,231.00
30106 Title I Supplmnt Prog Imprvmnt		1170 Prof&Curriclm DevHrlyClsrmTchr	2130	0000	01000	0000	1,211.00			1,211.00
30106 Title I Supplmnt Prog Imprvmnt		1192 Prof&Curriclm Dev Vist Tchr	1000	1110	01000	0000	3,039.00			3,039.00
30106 Title I Supplmnt Prog Imprvmnt		3000 Benefits	1000	1110	01000	0000	15,147.00		11,962.03	3,184.97
30106 Title I Supplmnt Prog Imprvmnt			2130	0000	01000	0000	288.00			288.00
30106 Title I Supplmnt Prog Imprvmnt		4301 Supplies	1000	1110	01000	0000	4,149.00	(989.71)	1,007.49	4,131.22
30106 Title I Supplmnt Prog Imprvmnt		5733 Interprogram Svcs/Paper	1000	1110	01000	0000	2,000.00			2,000.00
30106 Title I Supplmnt Prog Imprvmnt		5735 Interprogram Svcs/Field Trip	1000	1110	01000	0000	2,400.00			2,400.00
30106 Title I Supplmnt Prog Imprvmnt		5841 Software License	1000	1110	01000	0000	3,000.00			3,000.00
30106 Title I Supplmnt Prog Imprvmnt Total							65,598.00	(989.71)	39,612.37	26,975.34